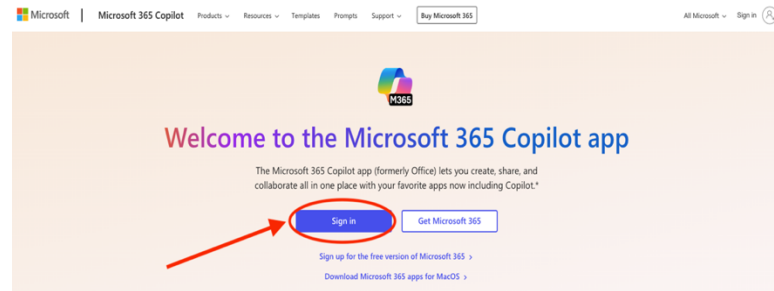


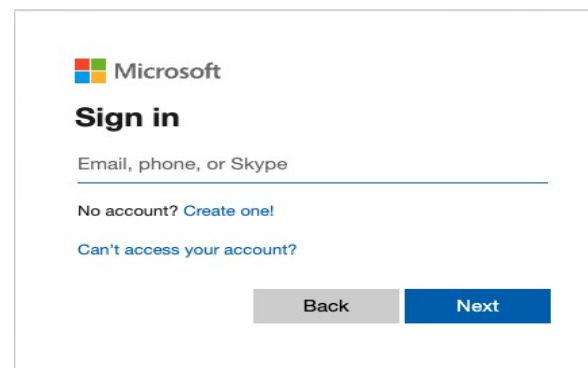
How To Install Office 365

1) <https://www.office.com/>

2) Select Sign in in the middle of the page.

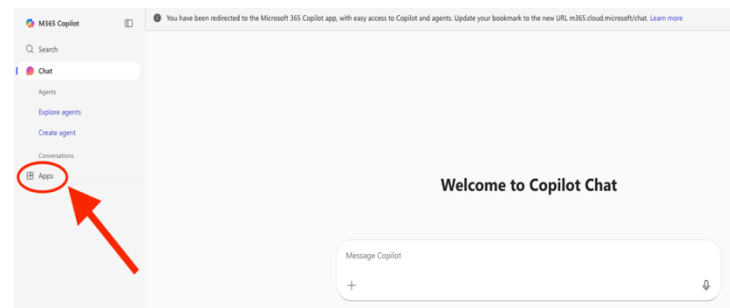


3) Enter your NLU student email address.

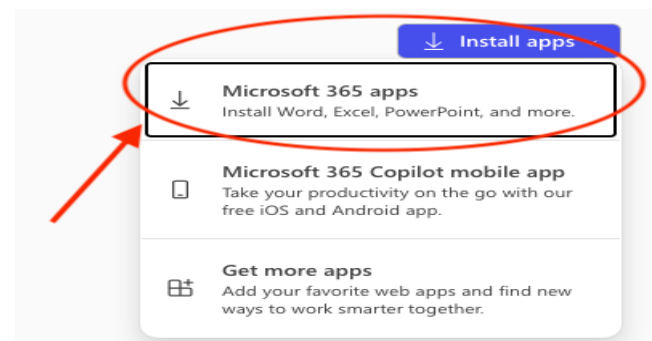


4) Enter your login for the portal page and follow the prompts.

5) Once logged in, you will see the Copilot home page. Navigate to apps at the bottom of the left menu and select it.



6) Click the Select Install Apps at the top right of your screen.



7) After it downloads, check your download folder on your computer and run the Office Installer.

8) Follow the prompts in the installer, and it will install The Office Suite on your device.

9) After some time, you will receive a message in the installer that you are all set, and you can begin using Your Office apps.

