



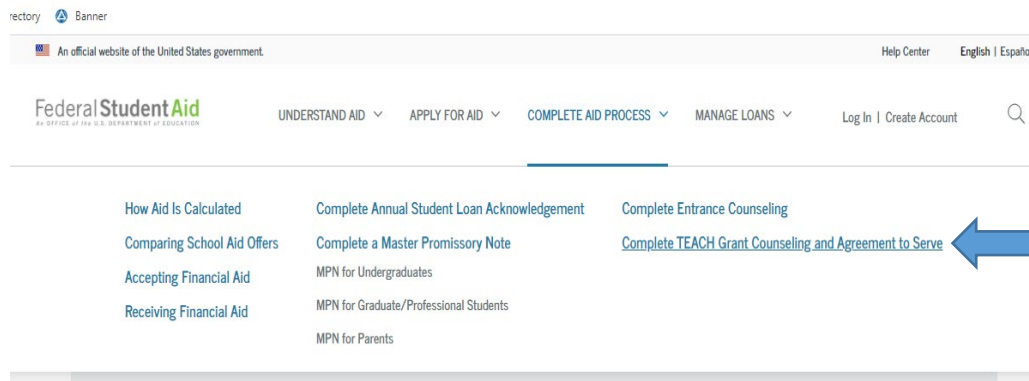
Steps to Completing TEACH Grant Counseling

You must complete TEACH Grant Counseling each year that you receive a TEACH Grant. The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides funds to students who are completing or who plan to complete coursework that is required to begin a career in teaching, and agree to teach full time for at least four years at an elementary school, secondary school, or educational service agency that serves students from low-income families and to meet other requirements.

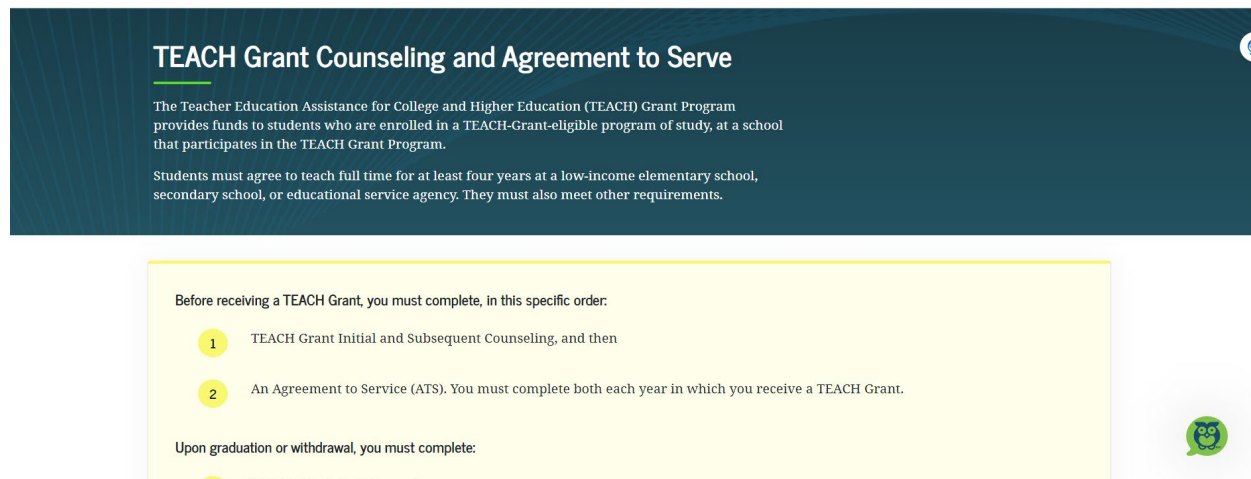
Step1: Go to [Studentaid.gov](https://studentaid.gov) and sign in using your FSA ID and Password.

The screenshot displays the Federal Student Aid website. At the top, there is a banner for 'Loan Repayment Flexibilities Extended Through Dec. 31, 2020' and 'Coronavirus and Forbearance Information for Students, Borrowers, and Parents'. Below this is a navigation bar with links: UNDERSTAND AID, APPLY FOR AID, COMPLETE AID PROCESS, MANAGE LOANS, Log In | Create Account, and a search icon. The main content area features a large blue banner with the text 'You Are America's Smartest Investment' and 'The U.S. Department of Education's office of Federal Student Aid provides more than \$120 billion in financial aid to help pay for college or career school each year.' To the right of this banner are 'Log In' and 'Create Account' buttons. Below the banner are four categories: 'Considering School' (I'm thinking about going to college or a career school), 'In School' (I'm in the process of earning a degree or certificate), 'Parent' (I want to help my child pay for college), and 'In Repayment' (I have loans I need to repay). Below these categories is a section titled 'Getting ready for college can be' and 'POPULAR TOPICS'. The bottom section shows a 'Log In' form with fields for 'FSA ID Username, Email, or Mobile Phone' and 'Password', both with 'Forgot My Username' and 'Forgot My Password' links. There are 'Log In' and 'Create an Account' buttons. Below the form is a footer with links to 'Help Center', 'Contact Us', and 'Feedback Center'. The footer also contains a grid of links under the headings 'UNDERSTAND AID', 'APPLY FOR AID', 'COMPLETE AID PROCESS', 'MANAGE LOANS', and 'MORE INFO'. A blue box on the right side of the footer says 'Figure out which repayment plan is best for you'.

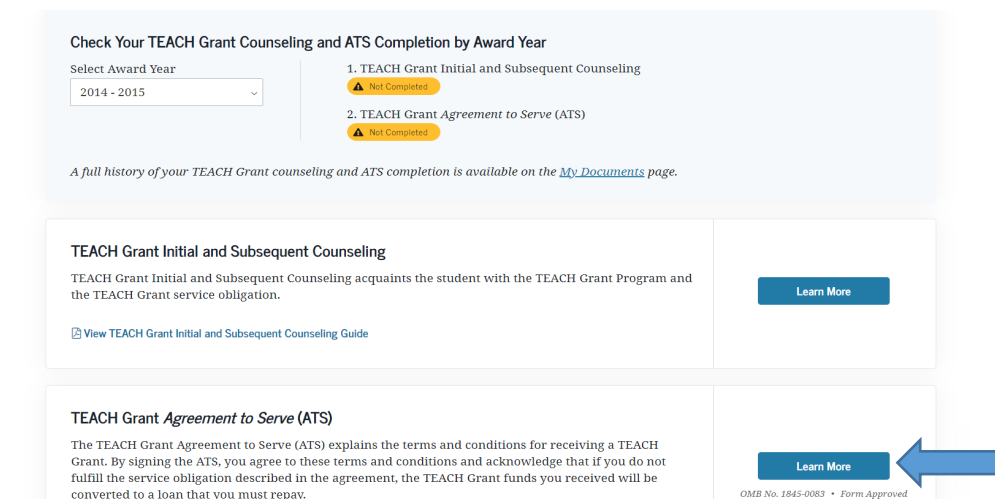
Step 2: Place Cursor over “Complete Aid Process” and a drop down menu will appear then select “Complete TEACH Grant Counseling and Agreement to Serve”.



Step 3: Scroll Down and select “Learn More” under the “TEACH Grant Initial and Subsequent Counseling” option.



Step 4: Select the appropriate Year and “Learn More” to move on to the “TEACH Grant Initial and Subsequent Counseling”.



Step 5: Scroll Down and select “START” for the “TEACH Grant Initial and Subsequent Counseling”

Check Your TEACH Grant Counseling and ATS Completion by Award Year

Select Award Year

2020 - 2021

1. TEACH Grant Initial and Subsequent Counseling

Completed

2. TEACH Grant Agreement to Serve (ATS)

Not Completed

A full history of your TEACH Grant counseling and ATS completion is available on the [My Documents](#) page.

TEACH Grant Agreement to Serve (ATS)

The TEACH Grant Agreement to Serve (ATS) explains the terms and conditions for receiving a TEACH Grant. By signing the Agreement to Serve, you agree to these terms and conditions and acknowledge that if you do not fulfill the service obligation described in the agreement, the TEACH Grant funds you received will be converted to a loan that you must repay.

[Preview Read-Only Version of ATS](#)

Start

OMB No. 1845-0083 • Form Approved

Step 6: Enter school state and school name and confirm school code is “00173300”.

TEACH Grant Initial and Subsequent Counseling



You previously completed TEACH Grant Initial and Subsequent Counseling for the 2020 - 2021 (July 1, 2020 through June 30, 2021) award year. You only have to complete counseling once per year. If you would like to complete counseling for another award year, select that award year from the dropdown box.

School Information

Select a school to notify

Choose a State

(IL) ILLINOIS

Search School By Name

National Louis University

Award Year

2020 - 2021



You've selected the following school.

School Name

National Louis University

School Code/Branch

00173300

School Address

122 SOUTH MICHIGAN AVENUE
CHICAGO, IL 606033032



Remove this school

Step 7: Review information in each section as it will share very important TEACH Grant information that you need to answer questions later in the session.

TEACH Grant Initial and Subsequent Counseling

1

Agreement to Serve

2

Service Obligation

3

Conversion to Loan

General Information about Your TEACH Grant

TEACH Grant Disclosure Statement

Key Terms

General Information about Your TEACH Grant

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides funds for students who are completing or who plan to complete coursework required for a career in teaching. Students must agree to teach full time for at least four years at an elementary school, secondary school, or educational service agency that serves students from low-income families. They must also meet other requirements.

Before receiving your TEACH Grant, you must:

- Complete TEACH Grant Initial and Subsequent Counseling (TEACH Grant counseling).
- Complete an *Agreement to Serve* (ATS).

 You must complete TEACH Grant counseling and sign a new ATS each year that you receive a TEACH Grant.

The TEACH Grant ATS is a legally binding document that:

- Explains your TEACH Grant service obligation;
- Explains the conditions under which your TEACH Grant may be converted to a

Step 8: Throughout the form you will answer “Check Your Knowledge” questions regarding the information you have reviewed, once you have answered the questions select “Check Answer” and the system will advise you if your answer is correct or incorrect, if you answer is incorrect the system will advise as to where the information can be located.

Step 9: Once you have answered all the questions in each section select “Continue”

Step 10: Once you have reviewed each section and answered all the “Check Your Knowledge” questions the “TEACH Grant Initial and Subsequent Counseling” will be automatically submitted and you will receive a confirmation that it was successfully completed, what school you will use TEACH at and the Year you submitted.

Complete the TEACH Grant Agreement to Serve, if you haven’t done so this school year.

Confirmation



you have successfully completed TEACH Grant Counseling!

The following is a summary of the information you entered during this session and future actions you can take.

School Name
National Louis University

Award Year
2020 - 2021 (July 1, 2020 through June 30, 2021)

[View your completed TEACH Grant Counseling](#)



Next Steps

- [Complete an ATS](#)