



**NATIONAL
LOUIS
UNIVERSITY**

1886

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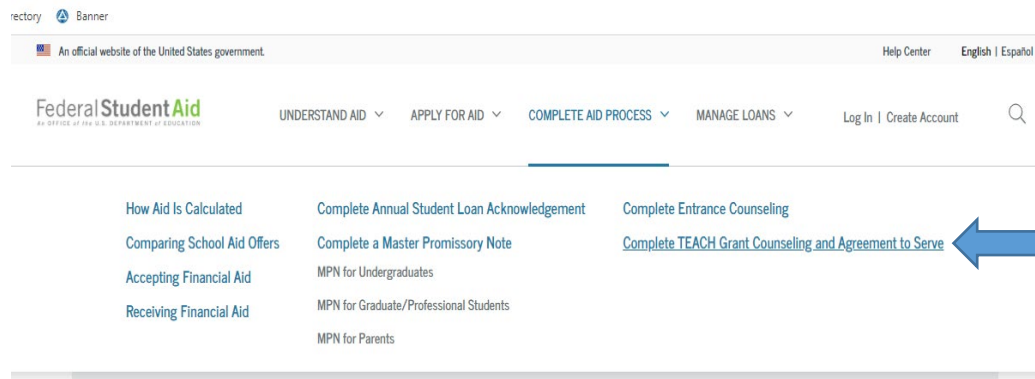
Steps to Completing the TEACH Grant Agreement to Serve (ATS)

You must complete the TEACH Grant ATS each year that you receive a TEACH Grant. The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides funds to students who are completing or who plan to complete coursework that is required to begin a career in teaching, and agree to teach full time for at least four years at an elementary school, secondary school, or educational service agency that serves students from low-income families and to meet other requirements.

Step1: Go to [Studentaid.gov](https://studentaid.gov) and sign in using your FSA ID and Password.

The screenshot displays the Federal Student Aid website. At the top, there is a banner for 'Loan Repayment Flexibilities Extended Through Dec. 31, 2020' and 'Coronavirus and Forbearance Information for Students, Borrowers, and Parents'. Below this is a navigation bar with links: 'UNDERSTAND AID', 'APPLY FOR AID', 'COMPLETE AID PROCESS', 'MANAGE LOANS', 'Log In | Create Account', and a search icon. The main content area features a large header with the text 'You Are America's Smartest Investment' and a sub-header stating 'The U.S. Department of Education's office of Federal Student Aid provides more than \$120 billion in financial aid to help pay for college or career school each year.' To the right of this header are 'Log In' and 'Create Account' buttons. Below the header are four cards: 'Considering School' (I'm thinking about going to college or a career school), 'In School' (I'm in the process of earning a degree or certificate), 'Parent' (I want to help my child pay for college), and 'In Repayment' (I have loans I need to repay). Below these cards is a section titled 'Getting ready for college can be' followed by 'POPULAR TOPICS'. The bottom section shows a 'Log In' form with fields for 'FSA ID Username, Email, or Mobile Phone' and 'Password', each with a 'Forgot My' link. There are 'Log In' and 'Create an Account' buttons. At the very bottom, there is a footer with links for 'Help Center', 'Contact Us', 'Feedback Center', and a grid of links for 'UNDERSTAND AID', 'APPLY FOR AID', 'COMPLETE AID PROCESS', 'MANAGE LOANS', and 'MORE INFO'. A blue box on the right side of the footer says 'Figure out which repayment plan is best for you'.

Step 2: Place Cursor over “Complete Aid Process” and a drop down menu will appear then select “Complete TEACH Grant Counseling and Agreement to Serve”.



TEACH Grant Counseling and Agreement to Serve

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides funds to students who are enrolled in a TEACH-Grant-eligible program of study, at a school that participates in the TEACH Grant Program.

Students must agree to teach full time for at least four years at a low-income elementary school, secondary school, or educational service agency. They must also meet other requirements.

Before receiving a TEACH Grant, you must complete, in this specific order:

1. TEACH Grant Initial and Subsequent Counseling, and then
2. An Agreement to Service (ATS). You must complete both each year in which you receive a TEACH Grant.

Upon graduation or withdrawal, you must complete:

Step 3: Select “Learn More” to move on to the “TEACH Grant Agreement To Serve (ATS)”.

Check Your TEACH Grant Counseling and ATS Completion by Award Year

Select Award Year: 2014 - 2015

1. TEACH Grant Initial and Subsequent Counseling
Not Completed
2. TEACH Grant Agreement to Serve (ATS)
Not Completed

A full history of your TEACH Grant counseling and ATS completion is available on the [My Documents](#) page.

TEACH Grant Initial and Subsequent Counseling TEACH Grant Initial and Subsequent Counseling acquaints the student with the TEACH Grant Program and the TEACH Grant service obligation. View TEACH Grant Initial and Subsequent Counseling Guide	Learn More
TEACH Grant Agreement to Serve (ATS) The TEACH Grant Agreement to Serve (ATS) explains the terms and conditions for receiving a TEACH Grant. By signing the ATS, you agree to these terms and conditions and acknowledge that if you do not fulfill the service obligation described in the agreement, the TEACH Grant funds you received will be converted to a loan that you must repay.	Learn More

OMB No. 1845-0083 • Form Approved

Step 5: Scroll Down and select “START” TEACH Grant Agreement To Serve (ATS).

Check Your TEACH Grant Counseling and ATS Completion by Award Year

Select Award Year

2020 - 2021

1. TEACH Grant Initial and Subsequent Counseling

Completed

2. TEACH Grant Agreement to Serve (ATS)

Not Completed

A full history of your TEACH Grant counseling and ATS completion is available on the [My Documents](#) page.

TEACH Grant Agreement to Serve (ATS)

The TEACH Grant Agreement to Serve (ATS) explains the terms and conditions for receiving a TEACH Grant. By signing the Agreement to Serve, you agree to these terms and conditions and acknowledge that if you do not fulfill the service obligation described in the agreement, the TEACH Grant funds you received will be converted to a loan that you must repay.

[Preview Read-Only Version of ATS](#)

Start

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Step 6: Enter school state and school name and confirm school code is “00173300”.

School Information

Select a school to notify

Choose a State

(IL) ILLINOIS

Search School By Name

National Louis University

Award Year

2020 - 2021

✓ You've selected the following school.

School Name

National Louis University

School Code/Branch

00173300

School Address

122 SOUTH MICHIGAN AVENUE
CHICAGO, IL 606033032

[Remove this school](#)

Exit

Continue

Step 7: Confirm Permanent Address is correct by checking the appropriate box or updateing address.

School Information

Drivers License Information

Permanent Address

Contact Information

Permanent Address ⓘ

Address Line 1

Address Line 2 - optional

City

State

ZIP Code

Country

☐ This is my current permanent address. (If permanent address information is incorrect, update as needed.)

Is your mailing address different than your permanent address? ⓘ

Confirm if Mailing address is different than your permanent address and enter if needed.

☒ This is my current permanent address. (If permanent address information is incorrect, update as needed.)

Is your mailing address different than your permanent address? ⓘ

☐ Yes ☒ No

Step 8: Confirm Telephone number. Click Continue once done.

Contact Information

Email Address

ⓘ

Mobile Phone Number

Telephone Number

Please visit your [Account Settings](#) to update your contact information.

Exit

Continue

Step 9: You need to include (2) References, you must include information that is highlighted by a red astrick (*). Select “Continue” once all information is entered.

TEACH Grant *Agreement to Serve* (ATS)

1 Information

2 References

3 Review & Edit

4 Sign & Submit

Borrower: Jorge L Olivares

Social Security Number: ***-**-9559

References

List two references that we can use to contact you in the future, if necessary.

- List two persons with different U.S. addresses who have known you for at least three years.
- The first reference should be a parent or legal guardian.
- References must have different addresses and telephone numbers.
- If the reference does not have a telephone number, enter N/A.

Reference 1

If you have previously completed information for the reference

Reference Name ⓘ

First Name

Step 10: You will be asked to review information entered and edit when needed. Select “Continue” once all information has been reviewed and updated.

TEACH Grant *Agreement to Serve* (ATS)

✓

Information

✓

References

3

Review & Edit

4

Sign & Submit

Borrower:

Social Security Number:

Review & Edit

School Information

Edit 

School Name

National Louis University

School Code/Branch

00173300

School Address

122 SOUTH MICHIGAN AVENUE

CHICAGO, IL 606033032

Step 11: Review information in the Agreement to Serve (ATS). Once you have reviewed all the information you will confirm that you have read all the information and that all information provided is true and correct.

TEACH Grant *Agreement to Serve* (ATS)

✓

Information

✓

References

✓

Review & Edit

4

Sign & Submit

Borrower:

Social Security Number:

Preview TEACH ATS

Sign & Submit

Agreement to Serve

☐ I have reviewed the information about me in the *Agreement to Serve* (ATS) and acknowledge that it is true and correct. I have read all sections of the ATS, and I understand and agree to all terms and conditions of the TEACH Grant Program as described in the ATS.

Your response will be recorded and will be made part of your completed ATS.

Sign your ATS below by entering your full name. Your typed name will serve as your signature for this electronic ATS. If you do not want to sign this ATS, click “Previous” to cancel this electronic ATS.

First Name

Step 12: Enter First Name, Middle Initial and Last Name. Select “Continue” and submit the ATS. **You are finished unless you also need to complete TEACH Grant Counseling.**

Aid

education

UNDERSTAND AID ▾

APPLY FOR AID ▾

COMPLETE AID PROCESS ▾

MANAGE LOANS ▾



Your response will be recorded and will be made part of your completed ATS.

Sign your ATS below by entering your full name. Your typed name will serve as your signature for this electronic ATS. If you do not want to sign this ATS, click "Previous" to cancel this electronic ATS.

First Name

Middle Initial - optional

Last Name

The time and date of your signature will be recorded and will be made part of your completed TEACH ATS

Previous

Submit

Steps to Complete TEACH Grant Counseling