



NATIONAL
LOUIS
UNIVERSITY

1886

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1000 Capitol Drive
Wheeling, Illinois 60090-7201

www.nl.edu
888.NLU.TODAY (658.8632)

2025–2026 CONSORTIUM AGREEMENT

See instructions at the end of this three-page document. Return completed form by email to studentfinance@nl.edu.

TO BE COMPLETED BY THE STUDENT:

Student's Last Name	First Name	Social Security #	E-mail Address
NLU Student ID#			Cell Phone #
Home School (school where I expect to receive a degree) National Louis University (NLU) 1000 Capitol Drive, Wheeling, IL 60090		Host School (other school I'm attending): Address: City/State/Zip:	

Term Aid Requested: ☐ Summer 2025 ☐ Fall 2025 ☐ Winter 2026 ☐ Spring 2026

Term Deadlines: **Summer**, July 6, 2025; **Fall**, September 28, 2025; **Winter**, January 25, 2026; **Spring**, April 19, 2026

Student Certification: The student certifies that all reported information is correct and agrees to transfer the courses covered by this Consortium Agreement to National Louis University and understands that he/she may not receive aid disbursements for subsequent terms until the courses have been transferred.

Student's Signature: _____ **Date:** _____

TO BE COMPLETED BY THE FINANCIAL AID OFFICE AT HOST SCHOOL:

The student has requested financial assistance at National Louis University. We will confirm that the student is enrolled in an eligible program of study, determine eligibility for aid, disburse funds, and be responsible for compliance with established policies, including the responsibility for determining satisfactory academic progress, and refunds and/or repayments resulting from the student's withdrawal from classes. **The Host School agrees** to provide National Louis University with the cost of attendance, to verify the student's enrollment, to inform NLU of any change in enrollment status including student's failure to attend or student withdraws, prior to the end term date for any course(s) covered by this consortium agreement. The Financial Aid Office at the Host School agrees not to process aid for the above student during the term covered by this consortium agreement. The contents of this agreement are effective for the term specified above, and are set forth to comply with Federal regulations.

Term System: ☐ Quarters ☐ Semesters **Term Begin Date:** _____ **Term End Date:** _____

Number of Credits Enrolled (must be transferable to NLU): _____

Costs of Attendance for the Term			
Tuition	\$	Transportation	\$
Mandatory Fees	\$	Miscellaneous	\$
Room and Board	\$	Other, please specify: _____	\$
Books and Supplies	\$		
		Total Costs of Attendance	
Institutional Grant/Scholarship/Gift Aid Awarded	\$	Institutional Loan Assistance Offered	\$

Print Name _____

Signature _____

Fax Number _____

Title _____

Phone Number _____

E-Mail Address _____

Also See Transfer Course Approval Form and Consortium Agreement Instructions



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TRANSFER COURSE APPROVAL FORM

This form must be completed by the appropriate NLU department (Undergraduate Advising Center if student is undergraduate) and returned to NLU's Office of Student Finance by email to studentfinance@nl.edu.

Student's Last Name	First Name	Social Security #	Program
NLU Student ID#			NLU Campus

List Courses Taken: ☐ Summer 2025 ☐ Fall 2025 ☐ Winter 2026 ☐ Spring 2026

The below listed course(s) taken _____ / _____ at _____
TERM YEAR Name of Host School
are approved for transfer as follows:

Title of Transferrable Course	QTR HRS	SEM HRS	In Lieu of NLU Course

Signature of Credentials Evaluator

Date



2025 – 2026 Consortium Agreement Instructions

To receive financial assistance a student must generally be a fully admitted degree-seeking student at the institution awarding the aid, referred to as the “home” institution. Federal regulations allow two institutions to enter into an agreement so that a student can continue to receive financial assistance while studying at a school other than the student’s home institution for coursework that will count toward the degree at the home institution.

If a student is taking coursework at another institution with the intention of transferring the coursework to National Louis University to complete degree or certificate requirements, there are three scenarios when a student may want to request NLU enter into a consortium agreement with a host institution on the student’s behalf.

- If the NLU hours are less than half-time, the hours at the second institution can be used to establish aid eligibility.
- If the student needs assistance to pay the tuition or other educationally related expenses associated with attendance at another institution. In some situations, the student may have to pay upfront at the host school.
- To establish continued financial aid eligibility for a term when the student is not also enrolled at NLU. This can be particularly beneficial for students who complete their core requirements with NLU and need to attend a local community college for the purpose of taking final coursework to transfer back to satisfy NLU electives or general requirements.

NOTE:

- Student must be simultaneously attending NLU or have completed at least one previous term of coursework.
- Student must be fully admitted to NLU and meet all institutional, federal, and state financial aid eligibility requirements.
- Student’s combined enrollment at NLU and host school must equal at least half-time enrollment.
- Student must submit a consortium agreement form for each term in which s/he will take courses at host school.
- NLU’s Office of Student Finance must receive all items listed in the “STEPS” below before awarding any financial aid for the courses being taken.
- Financial aid will be disbursed according to NLU’s disbursement schedule. Consortium agreements can cause a delay in disbursements.
- The student is responsible for paying tuition, fees and other charges at the host school.

STEPS TO COMPLETE CONSORTIUM AGREEMENT:

You must complete all steps in order for this consortium agreement in order for it to be valid at National Louis University.

- 1) Complete student section of consortium agreement form and sign the Student Certification section.
- 2) Attach a copy of registration, to the consortium agreement form, confirming courses you will take at host school.
- 3) Take both #1 and #2 above to host school’s financial aid office and request that they complete, sign, and return consortium agreement form and proof of registration **directly** to our office **by email to studentfinance@nl.edu**.
- 4) Request that the appropriate NLU department (Undergraduate Advising Center if student is undergraduate) complete and forward the Transfer Course Approval form to our office at **studentfinance@nl.edu**. Student must obtain approval for the courses to be taken at the host school. The NLU department completing the form will need a detailed course description for each host school course covered by the consortium agreement. Remember NLU can only consider courses taken to satisfy NLU degree or certificate requirements.