



## Institutional Research Board

### Change of Status of Research due to COVID-19

Please Complete and Return to: [IRBMailbox@nl.edu](mailto:IRBMailbox@nl.edu)

National Louis University Provost Office, 122 S. Michigan Avenue, Chicago IL., 60603

Name of Researcher(s): \_\_\_\_\_

Name of Study: \_\_\_\_\_

Original Classification of Research: ☐ Exempt ☐ Expedited ☐ Full Review

Department and College: \_\_\_\_\_

Advisor's Name & Signature: \_\_\_\_\_  
(Required for Student only)

IRB TRACKING NUMBER: \_\_\_\_\_  
(Please input the **IRB (5-digits) ER#** assigned on the approval letter)

Researcher's Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ NLU Email: \_\_\_\_\_

Date Study Originally Approved: \_\_\_\_\_ Today's Date: \_\_\_\_\_

1. **Indicate in which way(s) your Research Project has changed due to the impact of COVID-19. Refer to page two of this form for explanation if needed.**

☐ Support services made available to participants have changed.

☐ Face to face data collection methods are changed to other modes. *Please specify new mode (e.g., Zoom, phone, etc.)*

☐ Change in extant or public data source. *Please briefly specify originally proposed and new data sources;*  
\* **Originally proposed:**

\* **New data source:**

☐ **Other:** *Please briefly describe.*

2. **An extension in Time for Data collection is Needed. Please estimate new time frame:**

Explanations for form:  
**Change of Status due to COVID-19**  
**March 24, 2020**

Under the current COVID-19 conditions, we understand and expect that student and faculty researchers with approved IRB applications may have to make adjustments to their planned data collection processes. To support all NLU researchers in making those adjustments and moving forward with their research as rapidly as possible, we're offering the attached abbreviated change of status form specific to changes due to COVID-19 conditions.

This form is allowable if you are making any of the following changes to your research due to restrictions and conditions related to COVID-19; please also note the details for considering these changes to be allowable.

**In-person data collection such as in-person interviews and focus groups will now be carried out on virtual platforms such as zoom.**

PLEASE NOTE: New informed consent is not required. *However, the level of permission you obtained to use audio and video recordings as data still holds. If the informed consent was for an audio-recorded interview, you cannot use the visual component of a zoom recording as data. For example, you cannot analyze gestures or demeanor based on the video, or present any interpretations based on the visual component.* When you inform the participants of the change to virtual settings, please let them know that you will be adhering to the original permissions for audio and video, and will not be using video if permission was not given.

**Procedure and forms for obtaining informed consent have changed.** PLEASE NOTE: The change can be to procedures and forms only. If new participants are being incorporated, the regular IRB change of status form must be used.

**Support referrals are changed from face to face to virtual settings.**

**Change in extant or public data source:** For example, the cancellation of year-end standardized testing may necessitate using prior data sets, or interim assessments. The change is **allowable between sources of extant or public data only; change cannot be, for example, from a extant source to new data collection from human subjects.**