



International Student Document Request Form

- 1) Requests must be submitted by the student.
- 2) Please allow a minimum of **3 business days** to receive your documentation.
- 3) Completion statements must be requested from the Registrar [here](#).

Name as appears on passport: _____

First name

Middle name

Last name

Degree Program: _____ Visa type [circle one]: F1 or J1

Country of Origin: _____ Passport # _____

Letter delivery method: Physical or Digital or both Gender: M or F

Start date of program: Month _____ Year: _____

Projected end date of studies – Month _____ Year: _____

Select document needed:

- ☐ **Social Security eligibility verification letter**

*Please note: student must provide offer of employment letter and complete the necessary
International Student On-Campus Employment authorization form.*

- ☐ **Enrollment Confirmation Letter**

Reason _____

- ☐ **Bank Verification Letter**

Indicate name of Bank: _____

Student's U.S. address: _____

- ☐ **Invitation letter for family member/friend visa application**

If additional names, please include information on the back of this form or body of email.

Name of Family Member _____
First name Middle name Last name

Relation to student: _____

Passport # _____ Country of issuance _____

- ☐ **Visa application letter**

☐ Expired

☐ Lost passport

- ☐ **Other:** _____

Student Signature: _____ **Date:** _____